



SACRAMENTO COUNTY
TREASURY OVERSIGHT COMMITTEE
Regular Meeting — Friday, May 14, 2010 / 9:00 a.m.
700 H Street, 4th Floor Large Conference Room
Sacramento, California 95814

MINUTES

PRESENT: John Christ, Angelica Hernandez, Aisha Martin-Walton, Mark Norris, Jeff Ramos, Stu Robken, Bill Sponable, Douglas Thompson, Julie Valverde.

ABSENT: Tamara Sanchez.

STAFF: Alan Matré, Dave Matuskey, Bernard Santo Domingo, Bryan Celey-Butlin.

GUESTS: Kinnaly Soukhaseum.

1. CALL TO ORDER AND INTRODUCTIONS.

Chair Douglas Thompson called the meeting to order at 9:02 a.m.

2. COMMENTS FROM THE PUBLIC.

There were no comments from the public.

3. APPROVAL OF FEBRUARY 5, 2010, MEETING MINUTES.

The minutes of the February 5, 2010, meeting were approved on a motion made by Stu Robken, seconded by Aisha Martin-Walton, and unanimously carried (9-0).

4. DISCUSSION AND ACTION ON THE ANNUAL INDEPENDENT ACCOUNTANT'S REPORT REGARDING INVESTMENT COMPLIANCE REQUIREMENTS FOR THE POOLED AND NON-POOLED INVESTMENT FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009.

Kinnaly Soukhaseum of Vavrinek, Trine, Day & Co., LLP presented the *Treasury Oversight Committee Independent Accountant's Report for the Year Ended December 31, 2009*, and noted that no instances of non-compliance were found.

The Treasury Oversight Committee Independent Accountant's Report for the Year Ended December 31, 2009, was accepted on a motion made by John Christ, seconded by Stu Robken, and unanimously carried (9-0).

5. DISCUSSION AND ACTION ON THE INTERNAL AUDIT OF NON-POOLED INVESTMENT FUNDS FOR THE QUARTER ENDED MARCH 31, 2010.

Alan Matré reported that 14 issues, none of which were external and 1 of which were new, were reviewed and no instances of non-compliance were found.

The Internal Audit Of Non-Pooled Investment Funds For The Quarter ended March 31, 2010, was accepted on a motion made by Angelica Hernandez seconded by Bill Sponable, and unanimously carried (9-0).

6. STATUS REPORT ON MEMBER POSITIONS.

A. ELECTED MEMBERS.

Julie Valverde noted that the election for the Special District Representative position would be complete today and the winner of the election would be ratified by the Board of Supervisors.

B. APPOINTED MEMBERS.

Julie Valverde noted that the filing deadline has passed for the First, Second, and Fifth District public member positions and that, after ratification by the Board of Supervisors, the ratified committee members will serve until June 30, 2013.

7. DISCUSSION AND ACTION ON THE NON-POOLED FUNDS PORTFOLIO REPORT FOR THE QUARTER ENDED MARCH 31, 2010.

Bernard Santo Domingo presented the Quarterly Report Of The Non-Pooled Funds Portfolio For The Quarter Ended March 31, 2010.

The Non-Pooled Funds Portfolio Report For The Quarter Ended March 31, 2010, was accepted on a motion made by Aisha Martin-Walton, seconded by John Christ, and unanimously carried (9-0).

8. DISCUSSION AND ACTION ON THE QUARTERLY REPORT OF THE POOLED INVESTMENT FUND FOR THE QUARTER ENDED MARCH 31, 2010, AND COMPLIANCE WITH INVESTMENT POLICY.

Bernard Santo Domingo presented the Quarterly Report Of The Pooled Investment Fund For The Quarter Ended March 31, 2010. He stated that the Pooled Investment Fund was in compliance with the investment policy and California Government Code.

Bernard Santo Domingo provided his economic commentary and noted that, while the economy is showing signs of improvement, the pooled fund yield will continue to fall in the short-term, though at a slower rate than previously.

The Quarterly Report Of The Pooled Investment Fund For The Quarter Ended March 31, 2010, was approved on a motion made by John Christ, seconded by Stu Robken, and unanimously carried (9-0).

9. OVERVIEW OF POOLED INVESTMENT FUND STATISTICS FROM VARIOUS JURISDICTIONS FOR MARCH 2010.

Bernard Santo Domingo presented the *Investment Fund Statistics Questionnaire Results – March 2010, Comparison of Various County Pooled Investment Funds and LAIF – 12-Month Yield Performance as of March 2010, and Overview of Pooled Investment Fund Statistics from Various Jurisdictions – Comparison of Yields and Average Weighted Maturities from June 30, 2009, to March 31, 2010.*

10. DISCUSSION AND ACTION ON REPORT OF COMPLIANCE WITH GOVERNMENT CODE SECTION 27133(D) AND INVESTMENT POLICY REGARDING STATEMENT OF ECONOMIC INTERESTS.

Bernard Santo Domingo presented the *Limits on Honoraria, Gifts and Gratuities* report and noted that all members of the committee are in compliance with the California Government Code and the Sacramento County Annual Investment Policy.

The Limits on Honoraria, Gifts and Gratuities report, was approved on a motion made by Stu Robken, seconded by Bill Sponable, and unanimously carried (9-0).

11. DISCUSSION ON SELECTION OF INDEPENDENT AUDITOR FOR THE TREASURY OVERSIGHT COMMITTEE.

Julie Valverde noted that we are in the final year of our audit with Vavrinek, Trine, Day & Co., LLP for independent auditing services. Stu Robken reminded the committee that only three responses were received last time an RFP was sent out and suggested that the committee continue to use the county's auditor as the committee's independent auditor. Julie Valverde agreed to negotiate a new agreement with Vavrinek, Trine, Day & Co., LLP and place an action item on the next agenda.

12. PRESENTATION OF UPDATES TO THE TREASURY OVERSIGHT COMMITTEE POLICIES AND PROCEDURES HANDBOOK AND LEGISLATIVE UPDATE.

Dave Matuskey presented the updates to the Treasury Oversight Committee Policies and Procedures Handbook and a legislative update.

13. NEXT MEETING REMINDER.

Chair Douglas Thompson reminded the committee that the next regular meeting of the Treasury Oversight Committee is scheduled for Friday, August 13, 2010, in the County Administration Center's fourth floor large conference room.

14. ADJOURNMENT.

The meeting was adjourned at 9:44 a.m.

Respectfully submitted:

Approved:

Dave Matuskey
Administrative Services Officer

Douglas Thompson, Chair
Treasury Oversight Committee

cc: Treasury Oversight Committee Members
Department of Finance Staff