



State Water Resources Control Board Division of Drinking Water

December 7, 2021

Marie Woodin, Director Sacramento County Environmental Management Department 10590 Armstrong Avenue, Suite A Sacramento, CA 95655

Subject: Fiscal Year 2020-2021 Local Primacy Agency Annual Evaluation

Dear Ms. Woodin:

The State Water Resources Control Board-Division of Drinking Water (Division) finds the Local Primacy Agency (LPA) - Sacramento County **is in compliance** with all requirements of the current Local Primacy Delegation Agreement (LPDA). In addition, the LPA has met the program activities approved in the fiscal year (FY) 2020-2021 workplan.

On October 29, 2021, the Division conducted an annual evaluation of the LPA program for Sacramento County of FY 2020-2021. The Division representatives conducting the evaluation were Wendy Killou – Senior Environmental Scientist, Ali Rezvani – District Engineer, and Brendan O'Sullivan – Environmental Scientist and the LPA representatives were Megan Floyd – Environmental Specialist, Tim McPherson – Senior Accounting Manager, and Ross McCarthy – Accounting Manager. The purpose of the evaluation was to determine the LPA program's compliance status with respect to the activities set forth in the LPA workplan for FY 2020-2021, LPA Delegation Agreement and California Code of Regulations (CCR) Title 22, sections 64253 through 64260.

The findings of this evaluation are detailed in Attachments A and B. Upon completion of the evaluation, Division representatives find the items listed below are required to be addressed or considered by Sacramento County LPA program. Please submit a written response demonstrating willingness to comply with the items below by **December 21**, **2021**.

¹ California Health & Safety (HSC), section 116330(d) requires the Board to evaluate the drinking water program of each local primacy agency at least annually.

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

DIRECTIVES

- 1. By **February 1, 2022**, the LPA must update and maintain all required legal entity elements in the Division's SDWIS database. The information shall include a minimum of an administrative contact for each water system in the LPA's inventory. (LPDA 2.05 (b))
- 2. Beginning **February 1, 2022**, the LPA must submit to the Division, in PDF format, a copy of each citation and compliance order issued by the LPA. Guidance regarding how to submit enforcement actions may be found on the Division's FTP website. (LPDA-section 2.05 (c))

RECOMMENDATIONS

- 1. The Division highly recommends the LPA develop, and follow, a plan to use the 2013 grant funding by the end of June 30, 2024.
- 2. The Division recommends the LPA to check the Division's Water Quality Inquiry Database (WQIr) or modified Drinking Watch (mDWW) to ensure that a laboratory has submitted all water systems required chemical and radiological water quality data at a specified frequency. If a laboratory fails to submit the chemical and radiological water quality results, it is the responsibility of the water system to ensure that all required chemical and radiological water quality data are submitted to WQIr in a timely matter as stated in CCR Title 22, section 64469 (c).

The Division would like to acknowledge the following accomplishments Sacramento County did above the minimum requirements of the LPA Delegation Agreement and workplan during the FY:

- 1. The LPA assisted their regulated water systems with completing the Source Locational Data Project.
- 2. The LPA assisted their regulated water systems with completing the Electronic Annual Report to the Division and achieved high reporting compliance.
- 3. The LPA was able to complete the majority of the activities and reporting requirements listed in the FY 2020-2021 workplan during the extenuating circumstances of the COVID-19 pandemic, which resulted in an increase of local activities outside of the LPA program.
- 4. The LPA staff, Megan Floyd, has been very active with water use groups, sitting on the CCDH Water Use Committee and the Water Well TAC.
- Sacramento County LPA staff work collaboratively with State and local partners, small public water system operators, and owners to ensure compliance by promoting and maintaining communication that protects and enhances public health.

The Division looks forward to our continued partnership in the oversight of small public water systems in Sacramento County.

If you have any questions regarding this letter, please contact Wendy Killou – Program Liaison Unit at 916-449-5158.

Sincerely,

Wendy Killou Senior Environmental Scientist (Supervisor) Program Liaison Unit

Cc: Sacramento County Board of Supervisors, via email at boardclerk@sacounty.net

Ali Rezvani, P.E., Sacramento District Engineer, via email at Ali.Rezvani@Waterboards.ca.gov

Attachment A - Local Primacy Agency Annual Evaluation Form
Attachment B – Summary of Data Reporting to the SWRCB - Division of Drinking Water

County: SACRAMENTO Conducted By: Brendan O'Sullivan

Date: 10/29/2021

Compliance Level to Address	Timeline Guidance
High	30-60 days
Medium	60-90 days
Low	90-180 days

Permitting (LPDA 2.01) ¹	Υ	N	N/A	Directive	Recommendation	Based on File Review
A. Did the LPA meet the workplan goal for permit activities?	\boxtimes					
B. TMF assessments for new and change of ownership water supply permits that were issued?			\boxtimes			
C. Does the LPA receive, review and issue water supply permits applicable per HSC and CCR Title 22 sections?	\boxtimes					
i. Preliminary technical report for proposed new PWS submitted	\boxtimes					
ii. Applications submitted by PWS	\boxtimes					
iii. DE has reviewed and concurred with the issuance of each permit for a proposed new PWS	\boxtimes					
iv. CEQA completed for new sources, storage, and treatment	\boxtimes					
v. Tech report or detailed sanitary survey included	\boxtimes					
vi. Design & specs included	\boxtimes					
vii. Well completion report for new sources	\boxtimes					
viii. 50' well site control zone source identified (New Sources)	\boxtimes					
D. Does the LPA reference the permit guide?	\boxtimes					
E. Does the LPA track water supply permits that are accessible to all applicable staff?	\boxtimes					
F. Did the LPA receive any petitions for reconsideration (i.e. appeals) from public water system?		\boxtimes				
G. If yes, did the LPA report the petition to the DDW within 5 days?			\boxtimes			

¹ Refer to Attachment B-Table 1 8/4/2020-wkk

			1	l I			
H.	Does the LPA include the appeal						
	language in all cover letters for	\boxtimes					
	water supply permits issued?						
Ar	nnual Workplan (LPDA 2.02)	Υ	N	N/A	Directive	Recommendation	Based on File Review
A.	Did the LPA submit a completed workplan for approval by the established or extended deadline? 08/09/2021	\boxtimes					
Sa	nitary Surveys (LPDA 2.03) ²	Υ	N	N/A	Directive	Recommendation	Based on File Review
A.	Did the LPA meet the workplan goal of sanitary surveys to be completed?	\boxtimes					
B.	Does the LPA conduct a file review prior to each sanitary survey?	\boxtimes					
C.	Does each sanitary survey include the required eight (8) elements and for CWS only the resiliency and preparedness element?	\boxtimes					
D.	Does the LPA provide written notice to the water system identifying the deficiencies found during the sanitary survey and outline a corrective action plan within 60 days of the sanitary survey?	\boxtimes					
E.	Does the LPA provide the water systems with a complete sanitary survey report within 90 days of the sanitary survey?	\boxtimes					
F.	If <u>significant</u> deficiencies were not corrected in a timely manner, did the LPA issue an enforcement action to the water system?	\boxtimes					
	mpling and Monitoring (LPDA 04)	Y	N	N/A	Directive	Recommendation	Based on File Review
A.	Does the LPA provide the water quality monitoring and reporting requirements to their water systems in writing?	\boxtimes					
В.	Does the LPA confirm that the water quality results were successfully submitted to the State's water quality (WQM) database and is water quality data reviewed at a minimum of monthly (except for TCR/rTCR)?		\boxtimes				

² Refer to Attachment B-Table 2 8/4/2020-wkk

á	Does the LPA receive, review, and track monthly SWTR reports?			\boxtimes			
i c	For groundwater treated systems, ncluding mandatory disinfection, does the LPA receive, review and track compliance of monthly operation reports?	\boxtimes					
ŀ	Does each public water system nave a current (<10 yrs.) and complete Bacteriological Sample Siting Plan (BSSP) on file?	\boxtimes					
	Does the BSSP comply with the Ground Water Rule?	\boxtimes					
r	s the LPA reviewing and monitoring CCR submissions by CWS and NTNC water systems?	\boxtimes					
	s the LPA monitoring submission of the CCR verification forms?	\boxtimes					
(((Has the LPA issued any water quality monitoring waivers, exemptions, or variances that differ from what is allowed in the CCR-Title 22 during applicable the fiscal year? (i.e. Sec. 64445(d)						
ŀ	Does the applicable LPA staff nave a mDWW account and refer to it?	\boxtimes					
(3 3 1 8	In the event of failed monitoring, or not reporting water quality sampling, did the LPA issue appropriate enforcement (i.e., NOVs and citations) to water system(s) (i.e., nitrate, arsenic, DBP, radiological, etc.)?	\boxtimes					
	a Management and Reporting DA 2.05) ³	Y	N	N/A	Directive	Recommendation	Based on File Review
A. I	s the LPA using SDWIS to maintain and report all required data elements (i-viii)?		\boxtimes				
	i. Water System Inventory	\boxtimes					
i	ii. Water System Contact Information		\boxtimes		\boxtimes		
ii	ii. Violations	\boxtimes					
iv	v. Enforcement Actions	\boxtimes					
\	v. Lead and Copper Rule	\boxtimes					
	ri. Sanitary Surveys	\boxtimes					

³ Refer to Attachment B-Tables 2-6 8/4/2020-wkk

vii. Permits Issued (no current intake system)			\boxtimes			
viii. Source Class Codes	\boxtimes					
ix. Facility Lat/Long Coordinates	\boxtimes					
B. Did the LPA address errors identified in the SDWIS clean-up reports posted on WQI and mDWW?		\boxtimes				
C. Is the LPA reporting data into SDWIS on or before 30 days after the last day of quarter?	\boxtimes					
D. Does the LPA submit a PDF formatted copy of each citation or compliance order to the Board's IT Department for posting on the Board's website?		\boxtimes				
E. Does the LPA comply with the Board's guidance regarding issuance of unsafe water notifications (4/2020)?	\boxtimes					
Additional Reporting Requirements (LPDA 2.06) ⁴	Y	N	N/A	Directive	Recommendation	Based on File Review
A. Did the LPA meet the task deadlines for the Electronic Annual Report (EAR)?	\boxtimes					TOVION .
i. Written notice to water system	\boxtimes					
ii. Review and accept EARs	\boxtimes					
iii. Issue reminders to delinquent water systems	\boxtimes					
iv. Issue enforcement against delinquent water systems	\boxtimes					
B. Is the LPA reporting rTCR Level 1/2 Assessment activities?	\boxtimes					
Enforcement (LPDA 2.07) ⁵	Υ	N	N/A	Directive	Recommendation	Based on File Review
A. Does the LPA issue enforcement actions that meet the formal action criteria?	\boxtimes					
B. Is the LPA using the template website for issuing enforcement actions?	\boxtimes					
C. Is the LPA following up with directives listed in the enforcement actions?	\boxtimes					
D. Does the LPA track the receipt of public notifications issued by the water systems?	\boxtimes					

⁴ Refer to Attachment B-Tables 7-8

⁵ Refer to Attachment B-Tables 5 8/4/2020-wkk

E.	Did the LPA issue administrative						
	or civil penalties to a water	\boxtimes					
	system when necessary to						
	achieve compliance?						
F.	Are enforcement actions issued	\boxtimes					
	in a timely manner?		Ш	Ш			
G.	Does the LPA include the appeal						
	language in all cover letters for	\boxtimes					
	enforcement actions issued?						
Н.	Did the LPA receive any						
	pleadings initiating a civil or						
	criminal action that the County		\boxtimes				
	has filed or referred for filing						
	against a public water system?						
1.	If yes, did the LPA report to the						
	DDW within 30 days of the date						
	of the filing of the pleading or the			\boxtimes			
	date of receipt by the County of						
	the pleading.						
J.	Did the LPA receive any petitions						
	for reconsideration (i.e. appeals)		\boxtimes				
	from public water system?						
K.	If yes, did the LPA report the						
	petition to the DDW within 5			\boxtimes			
	days?						
D	oarom Monogomont // DDA 201	V			Divoctive	I Docommondation	Decedes Elle
	ogram Management (LPDA 3.01-	Υ	N	N/A	Directive	Recommendation	Based on File
3.0	09) ⁶	ī	N	N/A	Directive	Recommendation	Review
3.0	Based on the level of adequate	1	N	N/A	Directive	Recommendation	
3.0	Based on the level of adequate staff stated in the workplan, was					_	
3.0	Based on the level of adequate staff stated in the workplan, was the LPA able to maintain an	1 ⊠		N/A			
3.0	Based on the level of adequate staff stated in the workplan, was the LPA able to maintain an adequate staffing level during the					_	
3.0 A.	Based on the level of adequate staff stated in the workplan, was the LPA able to maintain an adequate staffing level during the fiscal year?					_	
3.0 A.	Based on the level of adequate staff stated in the workplan, was the LPA able to maintain an adequate staffing level during the fiscal year? Does the LPA have a time					_	
3.0 A	Based on the level of adequate staff stated in the workplan, was the LPA able to maintain an adequate staffing level during the fiscal year? Does the LPA have a time accounting system in place as					_	
3.0 A	Based on the level of adequate staff stated in the workplan, was the LPA able to maintain an adequate staffing level during the fiscal year? Does the LPA have a time accounting system in place as required in CCR section 64259					_	
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B. C	Based on the level of adequate staff stated in the workplan, was the LPA able to maintain an adequate staffing level during the fiscal year? Does the LPA have a time accounting system in place as required in CCR section 64259 (b)? Does the LPA have a file management system that meets CCR section 64259 (b)?					_	Review
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 $^{^6}$ Refer to Attachment B-Tables 9-10 8/4/2020-wkk

C. Does the LPA have any 2013 grant funding available? If yes, amount: \$63,805.05	\boxtimes				\boxtimes	
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Table 1: Summary of Permit Issuance

Type of Permit Issued	Number of Permits Issued Listed in Workplan	Number of Permits Issued Not Listed in Workplan	Number of Pending Permits Listed in Workplan	Workplan Goal Number
New Permit (Unpermitted, SB1263, or Change of Ownership)	0	0	0	0
Amended Permit (Treatment or Other)	1	0	0	1
Full or Amended Permit* 10-Year Review	6	0	0	6
TOTAL NUMBER PERMITS ISSUED	7	0		

^{*}if necessary

NUMBER OF PUBLIC WATER	
SYSTEMS CURRENTLY WITHOUT	5
A WATER SUPPLY PERMIT	

Table 2: Summary of Sanitary Surveys Conducted

Type of Water System	Number of Sanitary Surveys Conducted Listed in Workplan	Number of Sanitary Surveys Conducted Not Listed in Workplan	Workplan Goal Number
Community Water System	9	3	10
Non-community Water System	17	13	18
TOTAL NUMBER SANITARY SURVEYS ISSUED	26	16	28

¹⁻Sanitary survey required frequency is every 3 years 2-Sanitary survey required frequency is every 5 years

Table 3: Summary of Water System Inventory

Water System Source Type	Community Water Systems	Non-Transient Non-Community Water Systems	Transient Non- Community Water Systems
Groundwater (Untreated/Treated)	31	30	72
Groundwater-Purchased	1	0	0
Surface Water (includes Groundwater Under Direct Influence of Surface Water)	0	0	0
Surface Water-Purchased	0	2	0
TOTAL	32	32	72

Water System Type	Number of Water Systems
State Small *	6

^{*} For Informational Use Only, Not Evaluated

Table 4: Summary of Violations

Violation Category Type	Number of Violations
Monitoring (MON)	2
Reporting (RPT)	0
Maximum Contaminate Level (MCL)	1
Treatment Technique (TT)	0
Public Notification (PN)	0
Variance/Exemption (V/E)	0
Sanitary Survey (SS)	0
Other	0
TOTAL NUMBER OF VIOLATIONS	3

TOTAL NUMBER OF VIOLATIONS	
THAT NEED AN ENFORCMENT	3
ACTION ISSUED?	

Table 5: Summary of Enforcement Actions Issued

Enforcement Action Type	Number of Enforcement Actions Issued
Formal Enforcement Actions (Compliance Order and Citations)	1
Informal Enforcement Actions (Notice of Violation or Enforcement Letter)	0
Other Enforcement Actions	0
Return to Compliance Actions	3
Formal/Informal Enforcement Actions (For State Violations Only)	0
TOTAL NUMBER OF ENFORCEMENT ACTIONS ISSUED	4

Table 6: Lead and Copper (LCR) 90% Percentile Sampling Water System Summary

Sampling Period	Total Number of Water Systems
3Q2020	9
(7/1-9/30)	C
4Q2020	0
(10/1-12/31)	
1Q2021	0
(1/1-3/31)	
2Q2021	0
(4/1-6/30)	

Table 7: rTCR ASSESSMENTS

	Level 1 Assessment	Level 2 Assessment
TOTAL NUMBER OF RTCR ASSESSMENTS CONDUCTED	2	2

Table 8: Summary of Electronic Annual Report Submission & Acceptance

Water System Type	Not Started (%)	Needs Revision (%)	In Process (%)	Submitted (%)	Completed (%)
Community Water System	0%	0%	0%	0%	100%
Non-community Non- transient Water System	0%	0%	9%	0%	91%
Transient Non-community Water System	32%	0%	4%	0%	64%
					79%

Table 9: Fiscal Year Staff Time Allocation to LPA Program

Position Title	Time allocated to program (direct cost hours only*)
Environmental Health Specialist IV	350
Environmental Health Specialist III	950
Environmental Health Technician	100
TOTAL HOURS	1400

^{*}Direct cost hours=time spent on core activities listed in the LPDA (i.e. sanitary surveys, inspections, permitting, compliance, enforcement activities, and reporting activities). Does not include vacation, sick leave, holiday hours.

Table 10: LPA Water System Annual Operating Permit Fees

Fee Description	Current Fee
Community Water Systems	\$1,545-\$3,743
Non-Transient Non-Community Water Systems	\$1,382-\$3,393
Transient Non-Community Water Systems	\$1,029-\$1,909
Enforcement (Hourly Rate)	\$213