

# COUNTY OF SACRAMENTO

DEPARTMENT OF FINANCE - AUDITOR-CONTROLLER DIVISION - INTERNAL AUDIT UNIT

**INTERNAL AUDIT REPORT**

**STORER TRANSIT SYSTEMS  
SOUTH COUNTY TRANSIT CONTRACT  
AGREED-UPON PROCEDURES**

**DEPARTMENT OF TRANSPORTATION**



**Audit Committee Submittal Date: 08/06/2020**

## SUMMARY

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### Background

Storer Transit Systems (STS) provides south county transit services to the public such as Dial-A-Ride, Hwy 99 Express, Delta Route, and Galt to Sacramento Commuter Express (GSCE). The South County Transit contract (Contract) was made between County of Sacramento, Department of Transportation and STS for STS to operate the services mentioned above. As part of the Contract, STS is subject to an audit of its financial and program records for its compliance with contractual requirements.

### Audit Objective

To confirm STS is in compliance with the Contract for fiscal years July 1, 2017 through June 30 2018, and July 1, 2018 through June 30, 2019.

### Summary

We noted issues related to contract non-compliance with the general liability insurance requirement and non-compliance with distribution of transit service information.



## County of Sacramento

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June 10, 2020

Mr. Ron E. Vicari, Director  
Department of Transportation  
County of Sacramento  
827 7th Street Suite 304  
Sacramento, California 95814

### **INDEPENDENT ACCOUNTANT'S REPORT AGREED-UPON PROCEDURES FOR STORER TRANSIT SYSTEMS SOUTH COUNTY TRANSIT CONTRACT FOR THE YEARS ENDED JUNE 30, 2018 AND 2019**

We have performed the agreed-upon procedures which the Department of Transportation (DOT) has specified, which are enumerated below, to the South County Transit Contract (Contract) operated by the Storer Transit Systems (STS) for the contract year ended June 30, 2018, and 2019. This engagement was solely to assist the DOT in reviewing STS' financial schedules and compliance with the Contract.

DOT's management is responsible for monitoring STS' compliance of the Contract requirements. The sufficiency of the procedures is solely the responsibility of DOT's management. Consequently, we make no representation regarding the sufficiency of the procedures described below and on page 2 of this report either for the purpose for which this report has been requested or for any other purpose. This report is applicable solely to the Contract referred above and is not intended to pertain to any other agreements of DOT or STS.

The procedures that we performed and our findings were as follows:

1. We verified STS compliance with the Contract and amendments between DOT and the STS applicable for the period July 1, 2017, through June 30, 2019.

Finding: We noted that two contract requirements were not met by STS. See Attachment I, *Current Findings and Recommendations*.

2. We tested STS controls over the accounting systems to ensure accurate and reliable accounting information of cash receipts, expenses, and vehicle service hours.

Finding: We did not note any exception regarding the controls over accounting systems for cash receipts and expenses and vehicle service hours.

3. We tested fifteen percent (15%) of the reported revenues, expenses, and vehicle service hours for each year of the Contract to determine compliance with the applicable controls and the County contract. This included comparing amounts reported on STS's invoices to driver's route summary sheets, and daily personnel dispatched logs. We also compared the number of passengers reported to driver's route summaries and compare vehicle service hours reported to driver's route survey sheets and daily personnel dispatched reports. We also verified that all fare revenue collected was reported to the DOT. In addition, we verified 100% of the DOT disbursements were agreed to the invoices, posted to the general ledger, and deposited STS' bank account.

Finding: We did not note exceptions except for billing errors from June 2018 vehicle service hours. However, these billing errors resulted in 0.35 vehicle service hours and less than \$20 underpayment to STS. We did not note additional errors from subsequent months testing.

4. During our field work, we observed passenger ridership to verify whether performance requirements identified in the Contract were being met. This included the number of riders reported, timeliness of bus schedules, complaints, vehicle appearance, and printed schedules and information.

Finding: We noted a repeat deficiency with transit information and schedules not being available at some of the designated locations. See Attachment I, *Current Findings and Recommendations*.

5. We verified the corrective actions taken as a result of the prior engagement for the period July 1, 2013 through June 30, 2017, dated June 19, 2018.

Finding: We noted that most of the prior recommendations had been implemented. However, we had noted two repeat deficiencies. See Attachment II, *Current Status of Prior Findings and Recommendations*.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not perform an audit or examination, or review, the objectives of which would be the expression of an opinion or conclusion, respectively, on STS's financial statements or schedules, internal controls, or compliance with the Contract. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. This report relates only to the Contract and does not extend to any other program administered by Sacramento County Department of Transportation.

DOT's management responses to the findings identified during our engagement are described in Attachment I, *Current Findings and Recommendations*. We did not perform procedures to validate DOT's management responses to the findings and, accordingly, we do not express opinions on the responses to the findings.

This report is intended solely for the use of the Sacramento County Board of Supervisors, those charged with governance, Sacramento County Audit Committee, Sacramento County Executive, and DOT's management. It is not intended to be and should not be used by anyone other than those specified parties. However, this report is a matter of public record and its distribution is not limited.

Sincerely,

BEN LAMERA  
DIRECTOR OF FINANCE



By: Hong Lun (Andy) Yu, CPA  
Audit Manager

Enclosures

- Attachment I: Current Findings and Recommendations
- Attachment II: Current Status of Prior Findings and Recommendations
- Schedule I: Schedule of Reported and Reviewed Fare Revenue FY 2017/18
- Schedule II: Schedule of Revenue and Reviewed Fare Revenue FY 2018/19
- Schedule III: Schedule of County DOT Payments FY 2017/18
- Schedule IV: Schedule of County DOT Payments FY 2018/19
- Schedule V: Schedule of Monthly Invoice Reviewed December 2017
- Schedule VI: Schedule of Monthly Invoice Reviewed June 2018
- Schedule VII: Schedule of Monthly Invoice Reviewed December 2018
- Schedule VIII: Schedule of Monthly Invoice Reviewed June 2019
- Schedule IX: Schedule of Reported and Reviewed Vehicle Service Hours
- Schedule X: Schedule of Reported and Reviewed Galt to Sacramento Commuter Express (GSCE) Fuel Reimbursement

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION  
STORER TRANSIT SYSTEMS  
SOUTH COUNTY TRANSIT CONTRACT  
CURRENT FINDINGS AND RECOMMENDATIONS  
FOR THE YEARS ENDED JUNE 30, 2018 AND 2019**

**1. Non-Compliance with Insurance Requirement**

Comment

- A. According to Sacramento County Department of Transportation (DOT) and Storer Transit Systems (STS)'s second amendment (Exhibit B, 3. Minimum Limits of Insurance) to the South County Transit Contract, dated November 6, 2018:

*Contractor shall maintain limits no less than:*

*General Liability shall be on an Occurrence basis (as opposed to Claims Made basis).  
Minimum limits and structure shall be:*

<i>General Aggregate:</i>	<i>\$10,000,000</i>
<i>Products Comp/Op Aggregate:</i>	<i>\$10,000,000</i>
<i>Personal &amp; Adv. Injury:</i>	<i>\$10,000,000</i>
<i>Each Occurrence:</i>	<i>\$10,000,000</i>
<i>Fire Damage:</i>	<i>\$ 100,000</i>

The insurance policies provided by STS only showed \$5,000,000 coverage.

Each Occurrence limit:	\$ 5,000,000
Personal & Adv. Injury:	\$ 5,000,000
General Aggregate limit:	\$ 5,000,000
Products- Completed Operations Aggregate limit:	\$ 5,000,000
Damage to premises:	\$ 100,000

- B. Exhibit B, 7. Commercial General Liability and/or Commercial Automobile Liability: a. Additional Insured Status: goes on to state in part, "*The Indemnified Parties are to be included or endorsed as additional insureds as respects: liability arising out of activities performed by or on behalf of CONTRACTOR: ....*"

The insurance policies provided by STS did not show the DOT as an additional insured to the policies.

The insufficient insurance coverage and not naming the County as an additional insured party can impose potential liabilities to the County as well as STS. It appeared that STS management did not thoroughly review and understand the Contract and its requirement. Also, DOT did not verify STS' insurance coverage on a regular basis.

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION  
STORER TRANSIT SYSTEMS  
SOUTH COUNTY TRANSIT CONTRACT  
CURRENT FINDINGS AND RECOMMENDATIONS  
FOR THE YEARS ENDED JUNE 30, 2018 AND 2019**

Recommendation

We recommend STS obtain adequate insurance coverage as required by the Contract with DOT. We also recommend that STS amend its insurance policies to clearly name the County of Sacramento as an additional insured. In addition, we also recommend DOT verify STS' insurance coverage annually to ensure STS' insurance coverage meets contractual requirement.

DOT's Management Response

Storer submitted the certificate of insurance (COI) in May 2020 to the County. The COI meets all contractual requirements of Contract #81562 which began June 1, 2020. Staff will continue to request the certificate of insurance annually on June 1st to ensure that Storer is in compliance. Storer's Site Manager has been notified that the COI will be due on June 1<sup>st</sup> of each contract year.

**2. Non-Compliance with Distribution of Transit Service Information**

Comment

According to the retroactive first amendment to agreement (Section 1) between DOT and STS, STS is required to develop at least ten locations within the service area for distribution of transit service information to insure that transit passenger information is easily available throughout the Galt and South County service area. The information should be maintained at least monthly. Based on the inquiries to STS's Site Manager, South County Transit (SCT) rider's guides and schedules are posted and/or available to the public at the following ten locations which were approved by DOT Transit Manager:

- SCT Link Office – 140 Enterprise Ct Suite B – Galt
- Galt City Hall – 380 Civic Drive – Galt
- Chabolla Center – 600 Chabolla Avenue – Galt
- Fairsite Elementary – 902 Caroline Avenue – Galt
- Galt Public Library – 1000 Caroline Avenue – Galt
- Lodi Transit Center – 24 S Sacramento Street – Lodi
- Cosumnes River College – 8401 Center Parkway – Sacramento
- Isleton City Hall – 101 2nd Street – Isleton
- Galt Place Senior Apartments – 400 D Street – Galt
- New Hope Senior Village – 890 Village Run – Galt

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION  
STORER TRANSIT SYSTEMS  
SOUTH COUNTY TRANSIT CONTRACT  
CURRENT FINDINGS AND RECOMMENDATIONS  
FOR THE YEARS ENDED JUNE 30, 2018 AND 2019**

However, based on our site visit to these locations, SCT rider's guides and schedules were not posted or available to the public at Fairsite Elementary, Galt Place Senior Apartments, Consumnes River College, and Lodi Transit Center.

STS' non-compliance with the Contract requirement may have caused lost opportunity for effective operation and improving ridership of South County Transit (SACLINK) system.

It appeared that County DOT did not monitor STS' service activity regarding distribution of transit service information on a regular basis.

Recommendation

We recommend STS properly distribute and make available to public the transit service information in the designated service areas approved by County DOT and maintain the information monthly as required by the Contract. We also recommend that County DOT monitor STS' activities periodically to ensure STS meets its contractual requirement.

DOT Management Response

Staff requested that Storer remedy the missing transit brochures, which include a schedule and map of SCT Link routes. Staff will schedule the student intern to check the ten public information locations for transit brochures quarterly beginning June 30, 2020. Due to the COVID-19 pandemic, staff is working remotely. Staff can begin quarterly checks after returning to the office, likely by the end of June 2020.

Staff has started to work on implementation of General Transit Specification Feed (GTFS) in order to publish SCT Link routes to Google Transit, a popular transit way-finding tool available online to the public. Due to the COVID-19 pandemic, service schedules are in flux. Work on GTFS is expected to resume after staff returns to the office and is estimated to be completed by the end of calendar year 2020.

**3. Repeat Findings**

Comment

We noted that current Finding #1 and #2 are repeat findings from the prior engagement. See Attachment II, Current status of Prior Findings and Recommendations

Proper internal controls dictate that these findings be resolved in a timely manner.

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION  
STORER TRANSIT SYSTEMS  
SOUTH COUNTY TRANSIT CONTRACT  
CURRENT FINDINGS AND RECOMMENDATIONS  
FOR THE YEARS ENDED JUNE 30, 2018 AND 2019**

Attachment I

Unresolved internal control deficiencies weakens STS' ability to administer services as required by the Contract and increases the likelihood of errors and noncompliance with laws/regulations, internal policies/procedures, and contract to occur and go undetected.

STS did not have adequate policies and procedures to monitor corrective actions implemented to correct prior audit findings and ensure compliance being maintained.

Recommendation

STS should implement monitoring procedures to ensure corrective actions taken remain effective.

DOT Management Response

Staff is aware of all findings and will schedule regular compliance checks to address and prevent Finding #1 and #2 in the future.

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION  
STORER TRANSIT SYSTEMS  
SOUTH COUNTY TRANSIT CONTRACT  
CURRENT STATUS OF PRIOR FINDINGS AND RECOMMENDATIONS  
FOR THE YEARS ENDED JUNE 30, 2018 AND 2019**

**Prior Report Dated June 13, 2018, For the Contract Period July 1, 2012 to June 30, 2017**

**1. Vehicle Service Hours (VSH) for Fixed Routes**

Prior Recommendation

We recommended Sacramento County Department of Transportation (DOT) and Storer Transit System (STS) execute an amendment to the contract to include change in reporting of fixed route VSH to avoid future confusion and dispute. We also recommended that STS properly document how VSH for fixed routes were calculated to support invoices claimed to County DOT.

Current Status

It appears that the prior recommendation has been implemented.

**2. Error on Galt to Sacramento Commuter Express (GSCE) Vehicle Mileage Claiming**

Prior Recommendation

We recommended that all invoices to County DOT by STS are thoroughly reviewed by a person other than the preparer to ensure the accuracy of the invoice claiming. Utilizing a checklist for invoice preparation and review process would help produce accurate invoices.

Current Status

It appears that the prior recommendation has been implemented.

**3. Billable Vehicle Service Mileage for GSCE**

Prior Recommendation

We recommended DOT and STS execute an amendment to the contract agreement to define billable mileages to avoid future confusion and billing errors for mileage reimbursement.

Current Status

It appears that the prior recommendation has been implemented

**4. Error on Reporting of Days in Service**

Prior Recommendation

We recommended DOT and STS execute amendment to the contract agreement to include clarification regarding how the days in service should be reported to avoid future confusion and billing errors. It appears that the prior recommendation has been implemented.

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION  
STORER TRANSIT SYSTEMS  
SOUTH COUNTY TRANSIT CONTRACT  
CURRENT STATUS OF PRIOR FINDINGS AND RECOMMENDATIONS  
FOR THE YEARS ENDED JUNE 30, 2018 AND 2019**

**Prior Report Dated June 13, 2018, For the Contract Period July 1, 2012 to June 30, 2017**

Current Status

It appears that the prior recommendation has been implemented.

**5. Extra Services Billing**

Prior Recommendation

We recommended STS separately invoice for all extra services provided under the contract agreement.

Current Status

It appears that the prior recommendation has been implemented.

**6. Non-Compliance with Insurance Requirement**

Prior Recommendation

We recommended STS contain adequate insurance coverage as required by the contract agreement with County DOT. We also recommended County DOT verify STS' insurance coverage annually to ensure STS' insurance coverage meets contractual requirements.

Current Status

Not implemented, see Attachment I, *Current Findings and Recommendations*.

**7. Non-Compliance with Distribution of Transit Service Information**

Prior Recommendation

We recommended STS properly distribute and make available to public the transit service information in the designated service areas approved by DOT and maintain the information monthly as required by contract agreement. We also recommended that DOT monitor STS' activities periodically to ensure STS meets its contractual requirement.

Current Status

Not implemented, see Attachment I, *Current Findings and Recommendations*.

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION  
STORER TRANSIT SYSTEMS  
SOUTH COUNTY TRANSIT CONTRACT  
CURRENT STATUS OF PRIOR FINDINGS AND RECOMMENDATIONS  
FOR THE YEARS ENDED JUNE 30, 2018 AND 2019**

**Prior Report Dated June 13, 2018, For the Contract Period July 1, 2012 to June 30, 2017**

**8. Deposit of Operating Revenue**

Prior Recommendation

We recommended DOT and STS execute amendment to the contract agreement to include the change in operating revenue deposit frequency to twice a week from within one working day to avoid any future confusion and inconsistency.

Current Status

It appears that the prior recommendation has been implemented.

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION (DOT)  
STORER TRANSIT SYSTEM (STS)  
SOUTH COUNTY TRANSIT CONTRACT  
SCHEDULE OF REPORTED AND REVIEWED FARE REVENUES  
FOR THE CONTRACT PERIOD JULY 1, 2017, TO JUNE 30, 2019**

**FARE REVENUE**

<u>Month</u>	<u>Revenue Reported by STS</u>	<u>Reviewed Revenues</u>	<u>Variances</u>
Jul 2017	\$ 14,995	14,995	0
Aug 2017	17,404	17,404	0
Sep 2017	23,243	23,243	0
Oct 2017	21,989	21,989	0
Nov 2017	14,782	14,782	0
Dec 2017	19,132	19,132	0
Jan 2018	15,856	15,856	0
Feb 2018	21,053	21,053	0
Mar 2018	24,342	24,342	0
Apr 2018	23,350	23,350	0
May 2018	18,975	18,975	0
Jun 2018	15,096	15,096	0
Totals	<u>\$ 230,200</u>	<u>230,200</u>	<u>0</u>

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION (DOT)  
STORER TRANSIT SYSTEM (STS)  
SOUTH COUNTY TRANSIT CONTRACT  
SCHEDULE OF REPORTED AND REVIEWED FARE REVENUES  
FOR THE CONTRACT PERIOD JULY 1, 2017, TO JUNE 30, 2019**

**FARE REVENUE**

<u>Month</u>	<u>Revenue Reported by STS</u>	<u>Reviewed Revenues</u>	<u>Variances</u>
Jul 2018	\$ 15,802	15,802	0
Aug 2018	23,496	23,496	0
Sept 2018	19,926	19,926	0
Oct 2018	23,379	23,379	0
Nov 2018	22,743	22,743	0
Dec 2018	16,919	16,919	0
Jan 2019	20,510	20,510	0
Feb 2019	20,563	20,563	0
Mar 2019	21,145	21,145	0
Apr 2019	19,760	19,760	0
May 2019	20,242	20,242	0
Jun 2019	16,312	16,312	0
Totals	<u>\$ 240,797</u>	<u>240,797</u>	<u>0</u>

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION (DOT)  
STORER TRANSIT SYSTEM (STS)  
SCHEDULE OF DOT PAYMENTS TO STORER TRANSIT SYSTEM  
FEE BASED AND COMMUTER ROUTES  
FOR THE CONTRACT PERIOD JULY 1, 2017, TO JUNE 30 2019**

Month	Payments Disbursed			Payments Reviewed	Variance
	Fee Based	Commuter	Total		
Jul 2017	\$ 103,534	16,053	119,588	119,588	0
Aug 2017	116,815	18,432	135,247	135,247	0
Sep 2017	108,305	16,588	124,894	124,894	0
Oct 2017	109,060	18,243	127,304	127,304	0
Nov 2017	102,451	17,122	119,573	119,573	0
Dec 2017	105,027	17,092	122,119	122,119	0
Jan 2018	112,605	18,441	131,046	131,046	0
Feb 2018	105,077	16,538	121,615	121,615	0
Mar 2018	111,440	18,711	130,152	130,152	0
Apr 2018	111,633	19,376	131,009	131,009	0
May 2018	112,794	19,334	132,128	132,128	0
Jun 2018	104,356	18,628	122,984	122,984	0
<b>TOTAL</b>	<b>\$ 1,303,098</b>	<b>214,559</b>	<b>1,517,657</b>	<b>1,517,657</b>	<b>0</b>

**COUNTY OF SACRAMENTO**  
**DEPARTMENT OF TRANSPORTATION (DOT)**  
**STORER TRANSIT SYSTEMS (STS)**  
**SCHEDULE OF DOT PAYMENTS TO STORER TRANSIT SYSTEMS (STS)**  
**FEE BASED AND COMMUTER ROUTES**  
**FOR THE CONTRACT PERIOD JULY 1, 2017, TO 2019**

Month	Payments Disbursed			Payments Reviewed	Variance
	Fee Based	Commuter	Total		
Jul 2018	\$ 103,481	18,780	122,261	122,261	0
Aug 2018	118,627	20,282	138,910	138,910	0
Sep 2018	110,873	16,773	127,646	127,646	0
Oct 2018	121,843	21,022	142,865	142,865	0
Nov 2018	109,577	17,536	127,113	127,113	0
Dec 2018	108,808	16,952	125,760	125,760	0
Jan 2019	115,158	18,879	134,036	134,036	0
Feb 2019	109,464	16,938	126,402	126,402	0
Mar 2019	118,701	18,956	137,657	137,657	0
Apr 2019	117,897	19,879	137,776	137,776	0
May 2019	121,559	20,660	142,219	142,219	0
Jun 2019	110,441	18,770	129,211	129,211	0
<b>Total</b>	<b>\$ 1,366,429</b>	<b>225,427</b>	<b>1,591,856</b>	<b>1,591,856</b>	<b>0</b>

Contract Period 2017/18	\$ 1,517,671
Contract Period 2018/19	1,591,856
<b>Total Payments</b>	<b>\$ 3,109,528</b>

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION (DOT)  
STORER TRANSIT SYSTEM (STS)  
SCHEDULE OF MONTHLY INVOICE DECEMBER 2017  
LOCAL TRANSIT SERVICES  
FOR THE CONTRACT PERIOD JULY 1, 2017, TO JUNE 30, 2019**

December 2017				
Route	Reviewed Quantity		Reviewed Rate	Reviewed Amount
Galt Dial a Ride	799.69	VSH	\$ 39.09	\$ 31,260
Delta Fixed Route	183.00	VSH	39.09	7,153
HWY 99	540.00	VSH	39.09	21,109
GSCE	175.00	VSH	47.87	8,377
<u>Total VSH</u>	<u>1,697.69</u>			
Fuel Reimbursement	5,987	miles	0.68	4,071
Daily Rate	20	days	232.17	4,643
Monthly Fixed Costs			45,466	45,466
Connect Card				<u>39</u>
Total Reimbursement for December 2017				<u><u>\$ 122,119</u></u>

VSH= Vehicle Service Hours

GSCE = Galt to Sacramento Commuter Express

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION (DOT)  
STORER TRANSIT SYSTEM (STS)  
SCHEDULE OF MONTHLY INVOICE JUNE 2018  
LOCAL TRANSIT SERVICES  
FOR THE CONTRACT PERIOD JULY 1, 2017, TO JUNE 30, 2019**

June 2018				
<u>Route</u>	<u>Reviewed Quantity</u>		<u>Reviewed Rate</u>	<u>Reviewed Amount</u>
Galt Dial a Ride	634.53	VSH	\$ 39.87	\$ 25,299
Delta Fixed Route	203.43	VSH	39.87	8,111
HWY 99	615.98	VSH	39.87	24,559
<u>GSCE</u>	<u>191.31</u>	VSH	48.83	9,342
Total VSH	1,645.25			
Fuel Reimbursement	6,343	miles	0.68	4,313
Daily Rate	21	days	236.81	4,973
Monthly Fixed Costs			46,376	46,376
Connect Card				<u>25</u>
Total Reimbursement for June 2018				<u><u>\$ 122,998</u></u>

VSH= Vehicle Service Hours

GSCE = Galt to Sacramento

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION (DOT)  
STORER TRANSIT SYSTEM (STS)  
SCHEDULE OF MONTHLY INVOICES DECEMBER 2018  
LOCAL TRANSIT SERVICES  
FOR THE CONTRACT PERIOD JULY 1, 2017, TO JUNE 30, 2019**

DECEMBER 2018				
Route	Reviewed Quantity		Reviewed Rate	Reviewed Amount
Galt Dial a Ride	823.89	VSH	\$ 39.87	\$ 32,848
Delta Fixed Route	184.80	VSH	39.87	7,368
HWY 99	557.02	VSH	39.87	22,208
GSCE	175.21	VSH	48.83	8,556
<u>Total VSH</u>	<u>1,740.92</u>			
Fuel Reimbursement	5,731	miles	0.68	3,897
Daily Rate	19	days	236.81	4,499
Monthly Fixed Costs			46,376	46,376
Connect Card				<u>7</u>
Total Reimbursement for December 2018				<u><u>\$ 125,760</u></u>

VHS = Vehicle Service Hours

GSCE = Galt to Sacramento Commuter Express

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION (DOT)  
STORER TRANSIT SYSTEM (STS)  
SCHEDULE OF MONTHLY INVOICES JUNE 2019  
LOCAL TRANSIT SERVICES  
FOR THE CONTRACT PERIOD JULY 1, 2017, TO JUNE 30, 2019**

JUNE 2019				
Route	Reviewed Quantity		Reviewed Rate	Reviewed Amount
Galt Dial a Ride	767.25	VSH	\$ 40.66	\$ 31,196
Delta Fixed Route	196.95	VSH	40.66	8,008
HWY 99	588.64	VSH	40.66	23,934
GSCE	184.15	VSH	50.05	9,217
<u>Total VSH</u>	<u>1,736.99</u>			
Fuel Reimbursement	6,102	miles	0.77	4,699
Daily Rate	20	days	242.73	4,855
Monthly Fixed Costs			47,303	47,303
Connect Card				<u>0</u>
Total Reimbursement for June 2019				<u><u>\$ 129,211</u></u>

VHS = Vehicle Service Hours

GSCE = Galt to Sacramento Commuter Express

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION (DOT)  
STORER TRANSIT SYSTEM (STS)  
SOUTH COUNTY TRANSIT CONTRACT  
SCHEDULE OF REPORTED AND REVIEWED VEHICLE SERVICE HOURS  
FOR THE CONTRACT PERIOD JULY 1 2017 TO JUNE 30, 2019**

VEHICLE SERVICE HOURS (VSH)

Months:	Reported by STS	Reviewed Hours	Over/(Under) Reported by STS
December 2017	1,698	1,698	0
June 2018	1,645	1,645	0
December 2018	1,741	1,741	0
June 2019	1,737	1,737	0
Total VSH Reported in Contract Period 2017/18		21,359	Hours
Total VSH Reported in Contract Period 2018/19		22,563	Hours

**COUNTY OF SACRAMENTO  
DEPARTMENT OF TRANSPORTATION (DOT)  
STORER TRANSIT SYSTEMS (STS)  
SOUTH COUNTY TRANSIT (SCT)  
GALT TO SACRAMENTO COMMUTER EXPRESS ROUTE  
CONTRACT PERIOD JULY 1, 2017 TO JUNE 30, 2019**

Galt to Sacramento Commuter Express Vehicle Service Mile Review					
	A	B	C	A x (B-C)	A x C
	Miles	Reimbursement Rate Claimed	Reimbursement Rate per Review	Reimbursement Difference	Amount Reimbursed
<b>Contract Period 2017/18</b>					
December 2017	5,987	\$0.68	0.68	0	\$ 4,071
June 2018	6,343	0.68	0.68	0	4,313
<b>Contract Period 2018/19</b>					
December 2018	5,731	0.68	0.68	0	3,897
June 2019	6,102	0.77	0.77	0	4,699
Total Mileage Reported Contract Period 2017/18			75,927	Miles	
Total Mileage Reported Contract Period 2018/19			74,852	Miles	